

KDE Infinite Campus Training 2014

Date	Topic*	Description
May 22 1:30-3:30 p.m.	Campus Community & Infinite Campus University (ICU)	How to search the knowledge base for documentation, release notes, training videos and simulations, etc.; find Kentucky-specific information, subscribe to forums and announcements, find and register for training on ICU
June 19 1:30-3:30 p.m.	Ad Hoc Reporting I	How to use basic ad hoc functionality and the Data Viewer, questions to consider when setting parameters for your data and how to review the data returned by the filter to check for accuracy
July 17 1:30-3:30 p.m.	Ad Hoc Reporting II	How to use the function tool, aggregate tool and logical expressions
August 21 1:30-3:30 p.m.	State Edition Training	A detailed look at State Edition, taking time to review the student data tabs to see what is collected, explain the differences between District Edition and State Edition and what can be published down to districts from State Edition
September 18 1:30-3:30 p.m.	Syncing from District Edition to State Edition	What data syncs to State Edition from District Edition, how is the sync triggered and what to do if there is data missing in State Edition
October 16 1:30-3:30 p.m.	Student Records Transfer	What data moves with a student when they transfer to another district in KY
November 20 1:30-3:30 p.m.	TBD/Concierge Service	KSIS team available for one-on-one assistance
December 18 1:30-3:30 p.m.	TBD/Concierge Service	KSIS team available for one-on-one assistance

**Sessions will begin with training on the listed topic and the time remaining will be open for concierge service with the KSIS Team.*